

E-Learning – User Manual



InDG ONLINE COURSES

Centre for Development of Advanced Computing, Hyderabad



- [Registration](#)
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Latest News

» Personal Finance & Money Management (English, Telugu, Hindi, Tamil & Bengali)

INSTRUCTIONS FOR ACCESSING COURSE

- Please ensure that you have Mozilla Firefox 2.0 or above as your browser to access the course.
- You will also require PDF Reader to be able to view the content. You could also use FoxIt/Adobe Acrobat to view the content.
- Please do not share your "User ID" and "Password" with anybody. More than one person accessing the application with the same "User ID" and "Password" can adversely affect the functioning of the application.
- Download the [User Manual](#) for accessing the course.

Login

User Id

Password

[Forget your password?](#)

[New User? Create an account](#)

Course Name	Start Date	End Date	Fee	Particulars
Personal Finance & Money Management (English, Telugu, Hindi, Tamil & Bengali)	15-Sep-2012	31-Dec-2012	Free	
Right to Information (Hindi)	15-Sep-2012	31-Dec-2012	Free	
Fundamentals of Computers (Telugu)	15-Sep-2012	31-Dec-2012	Free	

InDG Sectors



Agriculture



Health



Primary Education



Social Welfare



Rural Energy



e-Governance

I am new user, How can I register my details?

1. Click on links either “Registration” or “Create an account” on homepage. Now the Registration page will be opened.



The image shows the registration page for India Development Gateway's Online Courses. At the top, there is a banner with an illustration of a man and a woman at a computer, the text "India Development Gateway's Online Courses", and the InDG logo. Below the banner, a "Welcome" message is followed by a note: "Please read the instructions carefully before registration. Instructions". The main section is titled "Enter User Details" and contains a form with two columns of fields. The first column is labeled "Personal Details" and includes fields for User Id*, First Name*, Age*, and Gender* (with radio buttons for Male and Female). The second column is labeled "Contact Details" and includes fields for Flat Detail*, Road Detail, City district *, Zip Code*, Mobile* (with a dropdown for 091), Email*, Name Of Premise*, Area Detail, State* (dropdown menu showing Andhra Prade), Country* (dropdown menu showing India), Telephone (Res), and Telephone (office). At the bottom of the form are three buttons: "Add", "Reset", and "Back". Below the form, there is a footer with navigation links: "About Us | Link To US | Contact Us | Disclaimer", copyright information: "©2012 C-DAC, All rights reserved. InDG Online Courses", and a logo for "Powered by: eSikshak".

Welcome
Note: Please read the instructions carefully before registration.
Instructions

Enter User Details

Personal Details

User Id*

First Name* Last Name*

Age* Gender* Male Female

Contact Details

Flat Detail* Name Of Premise*

Road Detail Area Detail

City district * State*

Zip Code* Country*

Mobile* Telephone (Res)

Email* Telephone (office)

(* - Compulsory Fields)

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2. Fill up the form with your details and click on the “Add” button. Then a page opens showing your filled details, and at the same time mail will be sent to your email id.

Mail:

Registration Confirmation

InDG Web Admin [msandeep@cdac.in]

Sent: Tue 11-09-2012 12:16

To: medasnadeep2006@yahoo.com

Dear Sandeep Kumar ,

Thank you for registering with us. You will soon receive a mail containing password and course details.

Regards,
InDG Web Admin,
[India Development Gateway](#)



**Congratulations !The User Id of Sandeep Kumar is successfully created.
Please note the User Id for further correspondence.
The Password will be sent through e-mail after the receipt of Registration fees. Please send a copy of submitted registration form,resume and signed Declaration Form along with the fees.**

User Registration Details

User Id	: msandeep
First Name	: Sandeep
Last Name	: Kumar
Gender	: Male
Age	: 23
Address for Correspondence	: kalki chambers,Madinaguda,-,-
City	: Hyderabad
State	: Andhra_Pradesh
Country	: India
Telephone (office)	: --
Telephone (Res)	: -
Email	: medasnadeep2006@yahoo.com
Zip Code	: 500085
Reg. Date	: 11-SEP-2012

[Back](#)

3. With this your registration is completed.

How can I access the course content?

Course content is available in the form of the tree structure. Root node of the tree is the Module. Each module contains the topics. Once you click on the topic the material of that topic is available. At the end of each module a quiz will be present.

The screenshot shows the course interface for 'Financial Literacy'. On the left is a 'Main Menu' with options like Course Material, Query Handler, Assessment, Chat, Discussion Room, Certificate, My Profile, Help, and Logout. The main content area shows a tree structure under 'Course Material':

- Module1 : Introduction to Personal Finance (labeled as **Module Name**)
 - Topic1 : Financial Products (labeled as **Topic under a module**)
 - PDF material (labeled as **Material of the topic**)
 - Topic2 : Access to Money
 - Toipc3 : Managing your money
 - Topic4 : Budgeting
 - Module1 Assessment Test (labeled as **Module End Quiz**)
 - Module2 : Mastering Personal Finance
 - Module3 : Employee Wages and Salaries
 - Module4 : Running a home and raising a family
 - Module5 : Long Term Savings and investment
 - Module6 : Seeking and advice help
 - Module7 : Financial Products for Rural People

An arrow points to the 'PDF material' with the text 'A Single Module Content'.

At the bottom, there is a footer with 'About Us | Link To US | Contact Us | Disclaimer', '©2012 C-DAC, All rights reserved. InDG Online Courses', and 'Powered by: eSikshak'.

Can I access the any module content?

No, the learner is not allowed to access all the modules. Once he is registered to a course, then only the first module content is available. At the end of each module, a quiz will be available. He/she needs to complete reading the module and attempt the quiz. Once he/she is qualified in the quiz then only he/she is able access the next module.

Chat

1. Learner can enter into the chat room by selecting the chat room.
2. He can also change his own status by selecting from change status drop down list.
3. He can enter the text and press enter button to start chat.

The screenshot displays the user interface for the 'Financial Literacy' chat room on the India Development Gateway's Online Courses platform. At the top, a banner features an illustration of a man and a woman at a computer, the text 'India Development Gateway's Online Courses', and the InDG logo. Below the banner, a green navigation bar contains a 'Main Menu' button and the course title 'Financial Literacy'. The main content area is divided into a left sidebar and a central chat window. The sidebar lists various course-related options: Course Material, Query Handler, Assessment, Chat, Discussion Room, Certificate, My Profile, Help, and Logout. Below these is an 'Announcements' section with a placeholder message. The central chat window shows a 'Welcome sandeep,' message and a 'Chat' header. Below the header, there is a 'Select Chat Room' dropdown menu set to 'Financial Literacy' and a 'Go' button. The chat history shows a 'Welcome sandeep' message from 'sandeep' at [2012-09-11 13:04:06.0]. To the right of the chat history is a 'Change Status' dropdown menu set to 'Online', with a legend below it showing 'isandeep' (grey dot) and 'sandeep' (green dot). At the bottom of the page, an orange footer contains navigation links: 'About Us | Link To US | Contact Us | Disclaimer', the copyright notice '©2012 C-DAC, All rights reserved. InDG Online Courses', and the 'Powered by: eSikshak' logo.

Brief Description:

A Web site that provides an online exchange of information between people about a particular topic. It provides a venue for questions and answers and may be monitored to keep the content appropriate. Also called a "discussion board" or "discussion group," an Internet forum is similar to an Internet newsgroup (see below), but uses the Web browser for access.

1. Learners can add new discussions in forums, search, participate and view the discussion. Below is the home page of the learner.

India Development Gateway's Online Courses

Financial Literacy

Welcome sandeep, [home](#)

[Adding new discussions](#)

[Compose](#) [Search](#)

Select Forum

S.No	Bulletin Subject	Date&Time of Post	Sender's ID
1	Tax Returns	11-9-2012 13:50:09	sandeep

Unread Bulletins Are: 0:

Table showing list of discussion

Main Menu

- Course Material
- Query Handler
- Assessment
- Chat
- Discussion Room
- Certificate
- My Profile
- Help
- logout

Announcements

There is no announcements for this course.

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2. In the above figure, learner can select the discussion from the table and can post his messages in that particular discussion by clicking on the reply button. Once he completes writing his message and click on the post button, then his message will be automatically appeared in the section “REPLIES” of the discussion.

India Development Gateway's Online Courses

Financial Literacy

Welcome sandeep, [home](#)

Discussion Forum

[home](#) [Compose](#) [Search](#)

[Back](#)

Subject	Tax Returns
Sender's ID	sandeep
Date	11-9-2012 13:50:09

What is tax returns [Reply](#)

REPLIES

isandeep 11-9-2012 13:55:41
A tax return is a tax form that can be filed with a government body to declare liability for taxation in various countries

msandeep 11-9-2012 13:57:31
Please see below link for more details: incometaxindia.gov.in/Archive/Filing_Your_Tax_Return.pdf

There is no

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Query Handler

Using Query Handler, Learner can post his queries to his course mates, instructor, or to a single batch mate of that respective course. Learner can also answer to the queries that came to him from instructor or from his batch mates.

Query Handler Homepage:



Main menu

- Course Material
- Query Handler
- Assessment
- Chat
- Discussion Room
- Certificate
- MY Profile
- Help
- logout

Announcements

Announcement will be

Financial Literacy

Welcome sandeep, [home](#)

Query Handler

[Queries](#) [Form Query](#)

S.No	Query	Generated By	Date
1	what is finance?	sandeep	11-9-2012 14:43:34

[Delete](#)

Table containing list of queries sent to him from his coursemates/instructor.

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Form Query:



Main menu

- Course Material
- Query Handler
- Assessment
- Chat
- Discussion Room
- Certificate
- MY Profile
- Help
- logout

Announcements

Financial Literacy

Welcome sandeep, [home](#)

Query Handler

[Queries](#) [Form Query](#)

Sent To :

Course ID :

User ID :

Role :

Your Query :

[Send](#) [Reset](#)

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eSikshak

Answer to Query:

Learner can select a query to which he/she wants to answer and click on that query. A new page will be opened containing the query at the top and at the bottom a textbox to write his/her answer. Once he/she finishes writing his/her answer, click on the reply button, and then it automatically appears in the REPLIES section of that query.



India Development Gateway's Online Courses

Financial Literacy

Welcome msandeeep, [home](#)

Query Handler

[Queries](#) [Form Query](#)

Query	Date	Generated By
what is finance?	11-9-2012 14:43:34	sandeeep

Answer :

[Reply](#)

REPLIES

11-9-2012 15:15:10 msandeeep
The management of money, banking, investments, and credit.

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If I am not qualified in any modules what I can do?

It is compulsory that learner should qualify each module, and then only he/she are able to access the next module content of the course. The cut-off marks for the ModuleEndQuiz is 50%.

If my account is activated, what can I do?

- Learner can access the course only when his account is activated.

- Learner can also use the services like Query Handler, chat and Discussion room.
- He/she can also download his/her certificate at any point of time.
- Can access the 'N' number of course.

If I am unable to complete the course, Is it possible to attend the next time course?

Yes it is possible to attend the course next time even though if you are unable to complete the course.

Once I registered, Is it possible to attend any course in any language?

Yes, once you're registered, you are able to access any course in any language.

If I am qualified in the course, Can I apply for any job?

Once you have qualified in the course, a certificate will be generated confirming your qualification.